

CHALET CONFIRMATION



Contact Name _____
Company Name _____
Address _____
City _____ State _____ Zip _____
Phone (_____) _____ Email _____

Yes, please reserve my chalet as marked below:

- 25-person chalet (\$1,700) 50 Person Chalet (\$3,000) 75-person chalet (\$4,100)
 100 Person Chalet (\$5,400) 100 Person Pit Row Suite (\$41,000) 100 Person Trackside suite (\$36,250)

Upgrades/additions available:

Fruitwood padded chairs (rather than folding chairs):	# _____ chairs x \$2.75 = _____
48" square wood table (rather than round).	# _____ tables x \$100 = _____
Electric Fan: (includes electrical fee)	# _____ fans x \$235 = _____
Wood flooring: \$4.50 per square foot:	_____ sq. ft. x \$4.50 = _____
Table linens (rather than velon table coverings)	# _____ linens x \$20 = _____
Barnwood tall tables and 2 stools	# _____ x \$200 per set = _____
Wicker modular furniture	# _____ x \$200 per set = _____
Air conditioning (includes electrical fee and 1 additional Tent sidewall)	# _____ x \$600 per AC = _____

Additional three-day tickets available- please contact us.

Comments/Special requests: _____

Signed (Client) _____ Date _____
(Signature acknowledges review and acceptance of contract regulations.)

**A 25% non-refundable deposit is required to reserve any of the hospitality suites. Payment in full required by May 30.
No refunds 30 days prior to race date.**

Please mail the COMPLETED FORM with your check made payable to:

**Payable to: Friends of PIR (FOPIR)
P.O. Box 55626
Portland, OR 97238-5626**

**Contact: Tony Hufford (503.936.4095)
or Sandy Bauer (503.307.5420)**

CHALET AMMENITIES

Standard chalet includes: size and quantity dependent on number of guests (25, 50, 75 or 100 persons):

- 30' x 30' fenced area
- Three-sided canopy
- Tables and folding chairs to seat all guests
- Buffet tables for catering purposes
- Three-day tickets and parking passes for all chalet guests
- Souvenir programs
- Chalet sponsor identification sign
- Chalet upgrades available (i.e. Linens, upgraded tables and chairs, flooring, modular conversational seating, fans/air conditioning, etc.)



Standard Trackside Suite (for 100 persons) includes:

- 4' Elevated canopied suite for trackside view at entrance to festival curves
- ADA compliant ramp and stairs
- Conversational lounge seating for 50 persons
- Bistro tables and seating for 50 persons
- 100 souvenir programs
- 100 three-day admission tickets
- Suite sponsor identification sign

Pit Row Suite (for 100 persons) includes:

- 10' Elevated canopied suite for pit row and trackside viewing
- ADA compliant ramp and stairs
- Seating for 100 persons
- 8' serving tables
- Dining and bistro tables with linens
- 100 V.I.P. parking permits
- 100 three-day admission tickets
- 50 souvenir programs
- Suite sponsor identification sign



UPGRADES AVAILABLE

Conversational modular seating



Fruitwood dining tables:



Barnwood cocktail tables:



Fruitwood Padded chairs



Flooring



HOSPITALITY CONTRACT REGULATIONS

- Selling of goods and merchandise is not allowed.
- Management reserves the right to remove anyone behaving in a disorderly or abusive manner.
- **Identification (signage) will not be allowed outside confines of hospitality tents or suites.**
- All alcoholic beverages and food served in hospitality areas must be obtained from the official caterer of this event. No clients are allowed to provide their own alcoholic beverages according to OLCC (Oregon Liquor Control Commission) rules and regulations. Failure to abide by OLCC regulations may result in the closure of the chalet.
- You are responsible to admission to your chalet.

CHALET HOURS:

Chalets & Suites will be open for your use during the following days and times:

Friday 8:00 a.m. to 6:00 p.m.

Saturday 8:00 a.m. to 6:00 p.m.

Sunday 8:00 a.m. to 4:00 p.m.

If you are planning activities that do not fall within these hours, contact FOPIR to make special arrangements.

Should you want to bring in any equipment or materials prior to Friday, you may do so from 8:00 a.m. - 5:00 p.m. on Thursday. FOPIR cannot be responsible for any belongings left in the chalet throughout the event.

CHALET AND SUITE PASSES:

Guest tickets and parking passes will be provided to you in advance.

CHALET SIGNAGE:

The entrance to each chalet will be identified by a sign mounted on the picket fence or railing, provided by FOPIR.

Inflatables or other standing displays cannot be more than 10 feet high. Display cars and inflatables are limited to official sponsors only and must relate directly to the official product included in the sponsorship.

PARKING PRIVILEGES:

Guest may park in either the general inside parking area or near their chalet if applicable.

CATERING:

All catering must be coordinated through the track caterer. No outside catering allowed without prior approval. Alcohol may only be served by the track caterer per Oregon law.

Please – contact Tony @ my 503 793.7852 or tthendryx@comcast.net for menus.